

MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS, JUNE 11, 1962

The Board of Public Works met in the office of the Governor, Baltimore State Office Building, Baltimore, Maryland, on Monday, June 11, 1962.

There were present:

J. Millard Tawes, Governor
Louis L. Goldstein, Comptroller
Hooper S. Miles, Treasurer.

Also attending the meeting were:

Mr. James G. Rennie, Director, Department of Budget and Procurement
Mr. Albert P. Backhaus, Director, Department of Public Improvements
Mr. Edmund C. Mester, Executive Assistant to the Governor.

MINUTES:

The Board approved the Minutes of the meeting which was held on April 4, 1962, copies of which had been forwarded to the individual members of the Board for their files.

CONSTRUCTION:

The Board was advised by Mr. Backhaus and Mr. Rennie that in all of the items submitted and recommended to the Board where payment is to be made from the proceeds of the following bond issues:

| | |
|------------------------------------|-----------------------------------|
| General Construction Loan of 1953 | General Construction Loan of 1957 |
| General Construction Loan of 1954 | General Construction Loan of 1958 |
| General Construction Loan of 1955 | General Construction Loan of 1959 |
| General Construction Loan of 1956 | General Construction Loan of 1960 |
| General Construction Loan of 1961 | |
| General Construction Loan of 1962, | |

that full regard was had to the provisions of the Acts of each of the following laws and the amendments thereto pertaining to the above construction loans:

Chapter 780 of the Acts of 1953, and as amended in 1954
Chapter 45 of the Acts of 1954
Chapter 266 of the Acts of 1955, and as amended in 1956, 1957 and 1958
Chapter 98 of the Acts of 1956, and as amended in 1957 and 1958
Chapter 532 of the Acts of 1957, and as amended in 1958, 1959, 1960 and 1961
Chapter 16 of the Acts of 1958, and as amended in 1960
Chapter 804 of the Acts of 1959, and as amended in 1960 and 1961
Chapter 86 of the Acts of 1960, and as amended in 1961 and 1962
Chapter 885 of the Acts of 1961, and as amended in 1962
Chapter 128 of the Acts of 1962,

the significant section in point reading as follows:

"And Be It Further Enacted, That no department, board, commission, agency or institution specified or named in this Act shall begin any work with funds secured pursuant to the provisions of this Act unless satisfactory assurances are made to the Board of Public Works that the work described in the individual items of this Act can be completed with the funds specified for each such item respectively."

BOARD OF PUBLIC WORKS:

1- The Board considered the request of Mr. William Horsham, Academic Instructor at the Maryland Penitentiary, for permission to attend Towson State Teachers College from June 25 through August 3, 1962, from 8:00 a. m. to 12, noon, during duty time at the Maryland Penitentiary. The purpose of this is to acquire additional college credits to qualify Mr. Horsham for a higher classification. The request was submitted through the Department of Correction.

The Board denied this request on the grounds that as a matter of policy employees may not attend schools or colleges during their regularly assigned working hours and remain on the State payroll. The only exception would be where an employee takes annual leave and is charged accordingly.

2- The Secretary brought to the attention of the Board a request for permission to make payment from Program 06.03.00.29-12 of the budget of the Board of Public Works for Teacher Training Scholarships, as follows:

Morgan State College, for 7 students @ \$64.00 each - \$448.00.

The Board approved this request.

BONDS:

In accordance with the provisions of Section 6 of the various General Construction Loan Laws from 1957 through 1961, the Department of Public Improvements submitted in Agenda Item M-12-F a listing of the appropriations with unencumbered balances remaining. The Board accepted this report.

GENERAL CONSTRUCTION LOAN OF 1958

Item 28, Eastern Shore State Hospital, "Construction of Geriatrics Building, 200 beds (equipment to be requested later)"

GENERAL CONSTRUCTION LOAN OF 1959

Item 48, Rosewood State Training School, "Fire protection facilities in various buildings"

GENERAL CONSTRUCTION LOAN OF 1960

Item 44, Crownsville State Hospital, "Additional water supply, including deep well, pumping and other facilities"

GENERAL CONSTRUCTION LOAN OF 1961

Item 120, Towson State Teachers College, "Supplemental appropriation for remodeling of old Laboratory School...."

Item 137, University of Maryland-College Park, "Funds for the extension of utility services".

BOYS' VILLAGE OF MARYLAND:

1- The Board approved construction Item 1 of the agenda of the Department of Budget and Procurement, covering the following expenditures by Boys' Village of Maryland:

| | | |
|---|----------|-----------|
| General Construction Loan of 1959 - Item 71 | List 104 | \$ 401.30 |
| General Construction Loan of 1960 - Item 73 | List 102 | 1,108.50 |
| Item 79 | List 103 | 8.00 . |

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Boys' Village of Maryland, with payment to be made from the funds indicated:

1962 Budget Program 11.01.03.04-08 --

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|---|------------|
| Virginia Erection Corporation, for cleaning 125,000 gallon elevated water tank. (Item 12) | \$1,200.00 |
|---|------------|

General Construction Loan of 1958 - Item 53 --

| | |
|--|--------|
| Brawner Z. Harding, Field Engineer I, for allocation for travel and incidental expenses in connection with field inspections. (Item M-4) | 350.00 |
|--|--------|

General Construction Loan of 1961 - Item 63 --

| | |
|--|------------|
| Emjay Engineering and Construction Co., Inc., for Change Order #4 to contract approved January 3, 1962 for Alterations to Kitchen Unit, Lane Building. (Item C-10) | 2,505.00 . |
|--|------------|

BUREAU OF MINES:

The Secretary presented to the Board a recommendation from Mr. Frank T. Powers, Director of the Department of Geology, Mines and Water Resources-Bureau of Mines. Mr. Powers recommended that the \$8,000.00 transferred from the General Emergency Fund to the budget of the Bureau of Mines, under the authority granted on November 7, 1960, by the Board of Public Works, be expended for controlling the pollution of the Youghiogheny River, near Crellin, Maryland. Mr. Powers pointed out that the County School Board is erecting a new school which is estimated to cost around \$100,000.00. This school is to be located next to sediment basins which were used to collect waste from the coal washer at the tipple of the Stanley Coal Company.

On previous occasions when this matter has been before the Board, authority to expend the \$8,000.00 was deferred pending information from the State of West Virginia that their Legislature had appropriated sufficient funds to carry out a similar correction of the pollution problem in their part of the river. Mr. Powers recommended that the State of Maryland proceed immediately, as, in his opinion, the West Virginia project will have no affect on the situation next to the school at Crellin, Maryland. He further stated that the Stanley Coal Company could be expected to give the State a lot of assistance.

(cont.)

(Bureau of Mines)

Senator Bernard I. Gonder, of Garrett County, and Mr. Willard Hawkins, Superintendent of Schools for Garrett County, appeared before the Board in the interest of Mr. Powers' recommendation. Senator Gonder stated that the work recommended would not only be to the best interests of the School Board, but also, in reducing the pollution of the river, would benefit the people using the recreational facilities as the fish would then be available in the river.

The Governor explained that he had been in touch with the Governor of West Virginia and that while the State was very sympathetic to the need, they did not have funds to begin work immediately.

Mr. Hawkins explained that the property upon which the new school will be located was purchased from the Stanley Coal Company. Whereupon, Senator Gonder pointed out that the coal company had a very definite obligation to participate in the restoration of this land to a useable form, and stated that the company would assist in this restoration project.

The Governor recommended that the Board authorize the use of the \$8,000.00 allotted from the General Emergency Fund to the Bureau of Mines on November 7, 1960. These funds are to be used in controlling the pollution of the Youghiogheny River, near Crellin, Maryland, and in clearing up the sediment basins, as outlined in the letter from Mr. Powers to Mr. James G. Rennie on October 31, 1960.

The Board approved this recommendation.

CENTRAL LAUNDRY:

1- The Board approved construction Item 3 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Central Laundry:

| | | |
|---|---------|----------|
| General Construction Loan of 1958 - Item 70 | List 31 | \$ 64.00 |
| Item 71 | List 35 | 57.85 . |

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the Central Laundry, with payment to be made from the funds indicated:

| | |
|--|-----------|
| General Construction Loan of 1958 - Item 70 -- | |
| Reproduction Specialties, for blueprints in connection with planning and bidding on projects. (I-14) | \$ 12.60. |

CIVIL DEFENSE AGENCY:

1- The Board approved construction Items 23 and 24 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Civil Defense Agency:

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|--|-------------|
| General Construction Loan of 1960 - Item 16 -- | |
| General Electric Company, for radio equipment. (Contingent upon and supplementary to Federal Funds being made available to the Civil Defense Agency for equipment for the Radio Amateur Civil Defense Emergency Communication Service.) | \$78,367.76 |
| Motorola Communications and Electronics Company, for radio equipment. (Contingent upon and supplementary to Federal Funds being made available to the Civil Defense Agency for equipment for the Radio Amateur Civil Defense Emergency Communication Service.) | 8,098.21 . |

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the Civil Defense Agency, with payment to be made from the funds indicated:

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|--|----------------------------|
| General Construction Loan of 1960 - Item 14 -- | |
| G. Edgar Harr Sons' Corp., for drilling exploration for water supply on the site of the Main Communication Center Building. (Item 6) | NOT TO EXCEED \$9,000.00 . |

COMMISSIONERS OF THE STATE ACCIDENT FUND:

The Secretary brought to the attention of the Board a request received from the Commissioners of the State Accident Fund, dated May 8, 1962, that the Board declare an emergency to exist in connection with the classification of "Assistant Special Attorney for the State Accident Fund II". Also submitted to the Board was the recommendation of the Standard Salary Board as to this request.

After due consideration, the Board approved the request and declared an emergency to exist as to this position.

CROWNSVILLE STATE HOSPITAL:

1- The Secretary advised the Board of a fire which occurred on May 24, 1962 at the Crownsville State Hospital in "A" Building, Ward 26 Sleeping Area.

2- The Secretary presented to the Board a report from the Director of the Department of Public Improvements in connection with the request of Mr. Warren W. Kershow, Superintendent of the Department of Recreation for Anne Arundel County, for certain lands at Crownsville State Hospital to be made available to Anne Arundel County for recreational purposes. Mr. Backhaus stated that he had been informed by the Department of Mental Hygiene that the State Board of Health and Mental Hygiene has approved a request to place in the capital program a request for advance planning funds for a 200-bed Alcoholic Rehabilitation Center to be located at Crownsville State Hospital. He therefore recommended that the Anne Arundel County authorities be advised that no land at Crownsville State Hospital can be relinquished at this time.

The Board approved this recommendation.

3- The Board approved construction Item 5 of the agenda of the Department of Budget and Procurement, covering the following expenditures for Crownsville State Hospital:

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|---|----------|-------------|
| General Construction Loan of 1954 - Item 48 | List 137 | \$1,129.25. |
|---|----------|-------------|

4- Mr. Backhaus advised the Board, in agenda Item M-12-C, that all of the work under the following appropriation has been accomplished, acknowledgement has been received, and requested that the unused portion of the completed project be cancelled and the cash transferred to the Annuity Bond Fund:

| | | |
|---|--|-----------|
| General Construction Loan of 1954 -- | | |
| Item 48 - Construction of Medical and Surgical Building | | \$ 52.45. |

5- Mr. Backhaus advised the Board, in agenda Item M-12-G, that all of the work under the following appropriation has been accomplished, acknowledgement has been received, and requested that the unused portion of the completed project be cancelled:

| | | |
|---|--|-----------|
| General Construction Loan of 1960 -- | | |
| Item 44 - Additional Water Supply, including Deep Well, Pumping and other facilities | | \$ 26.00. |

The Board approved this request.

6- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Crownsville State Hospital, with payment to be made from the funds indicated:

| | | |
|--|-----------------------|--|
| General Construction Loan of 1960 - Item 45 -- | | |
| Drummond & Co., Inc., for Change Order #1 to contract approved November 13, 1961 for Construction of Two Parking Areas.(C-13-A) | CREDIT \$ 788.55 + | |

| | | |
|---|--|-------|
| General Construction Loan of 1960 - Item 42 -- | | |
| Conway Electric Company, for Change Order #2 to contract approved April 5, 1961 for Installation of Fire Alarm System. Fee applicable to Turpin, Wachter and Associates. (C-13-B) | | 45.00 |

| | | |
|---|--|--------|
| General Construction Loan of 1960 - Item 46 -- | | |
| John R. Maas, Inc., for Change Order #3 to contract approved November 13, 1961 for Construction of Patients' Recreation and Rehabilitation Area. (C-13-C) | | 243.00 |

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| General Construction Loan of 1961 - Item 35 -- | | |
| Seidl, for blueprints required in connection with planning and bidding on projects. (I-14) | | 8.40. |

DEPARTMENT OF CORRECTION:

1- The Board approved construction Items 2 and 3 of the agenda of the Department of Budget and Procurement, covering the following expenditures for the Department of Correction:

| | | |
|---|---------|-----------|
| General Construction Loan of 1957 - Item 93 | List 33 | \$ 217.70 |
| General Construction Loan of 1960 - Item 90 | List 11 | 468.16. |

(cont.)

(Department of Correction)

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Department of Correction, with payment to be made from the funds indicated:

1962 Budget Program 12.01.07.00 --

Heidler & Branzell, for Change Order #1 to contract approved March 16, 1962 for Plumbing Work at the Sandy Point Correctional Camp Housing Building. (C-16) \$ 244.70

General Construction Loan of 1961 - Item 86 --

Penniman & Browne, Inc., for Test Borings at proposed New Correctional Camp, Queen Anne's County. (I-10-A) 562.50
Centreville Electric Plant, for electric service loop pole line to serve proposed New Correctional Camp, Queen Anne's County. (I-10-B) 890.34.

DEPARTMENT OF EMPLOYMENT SECURITY:

The Board approved the report of the Department of Employment Security submitted by the Secretary, for the quarter ended March 31, 1962, in which was shown in detail taxes collected, accounts receivable, liens filed on tax claims, interest waived, accounts abated and adjusted and accounts which were found to be uncollectible.

DEPARTMENT OF FORESTS AND PARKS:

1- The Board approved construction Item 7 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Department of Forests and Parks:

| | | |
|---|----------|-----------|
| General Construction Loan of 1959 - Item 21 | List 358 | \$ 206.00 |
| Item 24 | List 356 | 34.50 |
| Item 24 | List 358 | 7.21 |
| General Construction Loan of 1960 - Item 39 | List 345 | 41.08 |
| Item 39 | List 350 | 510.34 |
| Item 39 | List 357 | 13.00 |
| General Construction Loan of 1961 - Item 18 | List 360 | 162.98 |
| Item 27 | List 355 | 15.05 . |

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Department of Forests and Parks, with payment to be made from the funds indicated:

1962 Budget Program 09.04.00.07-08 --

Arthur P. Shamer, for installation of two unit heaters in the Water Treatment Building, Sandy Point State Park. (17-B) \$ 642.80
L. H. Rembold, for replacement of doors at various points, Sandy Point State Park. (17-C) 968.00

1962 Budget Program 09.04.00.08-08 --

Baltimore Photo and Blue Print Co., for blueprints in connection with planning and bidding on projects. (I-14) 5.40

General Construction Loan of 1952 - Item 3.2 --

The Stonebreaker Heirs, for Jury award on May 29, 1962 in the condemnation proceedings to acquire a 33 acre tract for the Harper's Ferry National Monument. (P-1-A) 500.00

General Construction Loan of 1957 - Item 43.2 --

To return unused portion of payroll allocation authorized December 11, 1961, to the unallocated balance in Item 43.(M-7-C) 600.00

General Construction Loan of 1959 -

Item 24.4 --

Leo W. Rader, Surveyor, for survey work on the Patapsco State Park property. (I-8-D) (Approved February 13, 1962) 268.73
Milton J. Dance, Sr., Realtor for realty work at the Patapsco State Park. (I-8-E) (April 5, 1961 - Approved) 3,207.08
E. F. Raphel & Associates, Surveyors for surveying work at the Patapsco State Park. (I-8-E) (April 5, 1961 - Approved) 110.00

Item 29.2 --

To return unused portion of payroll allocation authorized March 14, 1961, to unallocated balance in Item 29. (M-7-D) 417.47

(cont.)

(Department of Forests and Parks)

2- Continued:-

General Construction Loan of 1959 -

Item 29.3 --

To return unused portion of Social Security allocation
authorized March 14, 1961, to unallocated balance in
Item 29. (M-7-D)

\$ 16.75

Item 32.4 --

John S. Hollyday, for title examination of Robert C.
Tritapoi Property, approved January 20, 1958 for the
South Mountain-Catoctin Watershed Conservation Area. (I-8-G)

60.00

General Construction Loan of 1960 -

Item 26 --

Reproduction Specialties, for blueprints in connection with
planning and bidding on projects. (I-14)

25.20

Item 31 --

Baltimore Photo and Blue Print Co., for blueprints in con-
nection with planning and bidding on projects. (I-14)

6.00

Item 35 --

Bateman Photo & Blue Print Co., for blueprints in connection
with planning and bidding on projects. (I-14)

16.80

Item 37 --

Allocation to Item 37.1 for Various Vendors for the South
Mountain-Catoctin Watershed Conservation Area. (M-7-E#6)

2,000.00

Item 27.4 --

James C. Mitchell, Attorney, for legal work in the acquisi-
tion of property of Geneva and Norris Jackson and Adelaide
Summers for Doncaster State Forest. (I-8-A)

50.00

Item 34 --

Hopkins and Wayson, Inc., for Construction of Concessions
Building at Sandy Point State Park, with acceptance of
Base Bid and credits totaling \$4,105.00. Fee applicable
to William E. Gray. (Item 5)

30,335.00

Item 37.5 -- (South Mountain-Catoctin Watershed Conservation Area)

Ernest V. Wachs, Attorney, for running title, preparation of
deeds, conferences and recording deed of Edna E. Hewitt
property, approved April 27, 1960. (I-8-F)

523.69

Roland C. Ready, Attorney, for titling, preparing deed, etc.,
Roy Faulder property, approved December 15, 1960. (I-8-F)

300.00

Joseph F. Kaylor, for payment of taxes on Imogene Horine
property, approved May 15, 1961. (I-8-F)

4.30

John S. Hollyday, for title examination of the Alverta Easton
property, approved December 16, 1957. (I-8-G)

75.00

General Construction Loan of 1961 -

Item 25 --

Allocation to Item 25.1 for Various Vendors for Shad's
Landing. (M-7-E#7)

1,000.00

Item 33 --

Allocation to Item 33.1 for Various Vendors for Wye Mills.
(M-7-E#8)

750.00

General Construction Loan of 1962 -

Item 10 --

Allocation to Item 10.1 for Various Vendors for Deep Creek
Lake. (M-7-E#1)

1,000.00

Item 12 --

Allocation to Item 12.1 for Various Vendors for James Island.
(M-7-E#4)

1,000.00

Item 18 --

Allocation to Item 18.1 for Various Vendors for Point Lookout.
(M-7-E#3)

1,000.00

Item 19 --

Allocation to Item 19.1 for Various Vendors for Rocky Gap.
(M-7-E#2)

1,000.00

Item 27 --

Allocation to Item 27.1 for Various Vendors for Tuckahoe Lake.
(M-7-E#5)

1,500.00
(cont.)

(Department of Forests and Parks)

2- Continued:-

General Construction Loan of 1961 -

Item 18.4 --

Sanders Excavating, Inc., for rental of backhoe and front end loader for excavation at Deep Creek Lake. (17-A) NOT TO EXCEED \$ 240.00

Item 22.4 --

E. F. Raphael & Associates, Surveyors, for survey work on the Gunpowder State Park. Approved August 13, 1959. (I-8-H) 674.19

James H. Ludlow Associates, Surveyors, for survey work on the Gunpowder State Park. Approved August 13, 1959. (I-8-H) 1,004.24

M. Jacqueline McCurdy, Attorney, for title search on Gustav B. Biedermann property for Gunpowder State Park. Approved August 13, 1959. (I-8-I) 100.00

Item 22.5 --

David M. Cordray, Jr., and wife, for purchase of 2.15 acres, more or less for Gunpowder State Park. Approved November 13, 1961. (P-1-B) 2,000.00

Item 26 --

Allocation to Item 26.4, for the land acquisition program for Rocks State Park. (M-7-B) 1,000.00

Item 26.4 --

Milton J. Dance, Sr., for inspection and appraisal of the Howard Hill property for Rocks State Park. (I-8-C) 100.00

Charles V. Spalding, for appraisal of Reuben H. Leyboldt property for Rocks State Park. (I-8-C) 280.00

Item 31 --

Allocation to Item 31.1 for Various Vendors in connection with land acquisition for Susquehanna State Park. (M-7-A) 100.00

Item 31.4 --

Milton J. Dance, Sr., for inspection and appraisal of the Schweers Landing property for Susquehanna State Park. (I-8-B) 150.00

General Construction Loan of 1962 - 12.5 --

Wallace M. and Augusta Quinn, for purchase of 300 acres for the James Island State Park or Recreation Area. (P-4-A) 1.00

Wallace M. and Augusta Quinn, for purchase of 700 acres for the James Island State Park or Recreation Area. (P-4-B) 5,600.00

John W. Landon, Jr. and Mabel, his wife, for purchase of 1,000 acres for the James Island State Park or Recreation Area. (P-4-C) 10,000.00

John W. Landon, Jr. and Mabel, his wife, for purchase of 300.2 acres for the James Island State Park or Recreation Area. (P-4-D) 1.00

A. Earl and Ella B. Dize, for purchase of 400 acres for the James Island State Park or Recreation Area. (P-4-E) 4,000.00.

DEPARTMENT OF GAME AND INLAND FISH:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Department of Game and Inland Fish, with payment to be made from the funds indicated:

Leroy J. Stark, for additional materials and labor in the equipping of the bathroom and connecting of drain field to septic tank at the Girdletree Refuge. (18-B) \$ 397.21

\$218.47 - 1962 Budget Program 3-09.03.00.04-08

178.74 - 1962 Budget Program 5-09.03.00.04-08.

1962 Budget Program 3-09.03.00.04-08 --

Pocomoke Foundry & Machine Works, for the installation of a water softener and other plumbing work in the dwelling at Fairmount Wildlife Management Area. (18-D) 625.00

G. Hammond Myers and Virginia B. Myers, his wife, for approximately 70 acres to be purchased for the Deal Island Unit, Somerset County W.M.A. (P-5) Per Acre 10.00

(cont.)

(Department of Game and Inland Fish)

1962 Budget Program 3-09.03.00.05-08 --

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|--|-----------|
| Sudlersville Electric Store, for additional wiring at the Unicorn Fishery Work Center Property. (18-A) | \$ 415.15 |
| William H. Scott, for replacement of roof on the Caretaker's House, C.W.M.A., Elkton. (18-C) | 725.00 |

1962 Budget Program 3-09.03.00.05-14 --

| | |
|--|---------|
| Raymond Concrete Pile Division, for test borings for the proposed Bridge at Beaver Creek in Washington County. (I-9) | 270.00. |
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DEPARTMENT OF MARYLAND STATE POLICE:

1- The Secretary reported to the Board concerning lightning damage on May 24, 1962 at the Rockville Outpost:

2- Mr. Backhaus advised the Board, in agenda Item M-12-G, that all of the work under the following appropriations has been accomplished, acknowledgement has been received, and requested that the unused portion of the completed project be cancelled:

General Construction Loan of 1959 -

| | |
|---|-----------|
| Item 9 - Construction of Athletic Field for Police Training Academy | \$ 341.85 |
| Item 13 - Waterloo Barracks: Construction of Roadway and Parking Area | 305.00 . |

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Department of Maryland State Police, with payment to be made from the funds indicated:

Budget Program 3-07.05.00.61-61 --

| | |
|---|-----------|
| United Paving Company, for Change Order #2 to contract approved November 13, 1961 for paving the the North East State Police Barracks. (C-20) | \$ 690.00 |
| Reproduction Specialties, for blueprints in connection with planning and bidding. (I-14) | 9.00 |

1962 Budget Program 07.05.00.01-14.--

| | |
|--|----------|
| Emjay Engineering and Construction Co., Inc., for installation of one freight elevator at Headquarters, Pikesville. (21-A) | 4,350.00 |
| Apex Tile Co., for installation of ceramic tile on the walls of the Dark Room, Bureau of Identification. (21-D) | 265.00 |

1962 Budget Program 3-07.05.00.03-08 --

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|--|----------|
| Boswell Block Co., for emergency repairs to the Sewage Disposal System for Hagerstown Post. (21-B) | 445.00 |
| Wallace Roofing Company, for roof repair at the Randallstown Post. (21-C) | 185.00 |
| Gilpin S. Jourdan, for repairs and remodeling of the main bathroom, Conowingo Barracks. (21-E) | 1,958.00 |
| Diesel Engine & Pump Service Co., Inc., for emergency work to the Duplex Sewerage Pumping Station at Waterloo Barracks. (I-12) | 1,090.20 |

General Construction Loan of 1961 - Item 10 --

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| Herbert M. Wood, Field Engineer I, for allocation for travel and incidental expenses in connection with inspections. (M-10) | 175.00 |
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DEPARTMENT OF MENTAL HYGIENE:

The Secretary brought to the attention of the Board a request from the Department of Mental Hygiene, dated June 1, 1962, for permission to write-off as uncollectible and delinquent the following accounts in the Journal Voucher listed below:

Journal Voucher No. 02842 - February 1962 - \$22,504.24.

These vouchers were submitted in accordance with the procedure approved by the Board at the meeting on October 5, 1960, and as approved by the State Comptroller's Office, the State Auditor and the State Law Department.

The Board approved this request.

DEPARTMENT OF MOTOR VEHICLES:

- 1- The Board approved the recommendation of the Commission on Future Utilization of the Department of Motor Vehicles Building, submitted by Mr. Rennie, that this building, located at Guilford Avenue and 21st Street, Baltimore, be put under the jurisdiction of the Superintendent of the State Office Buildings-Baltimore, as a part of the Baltimore Office Building Complex. It is understood that the Superintendent will take any steps necessary for the protection of the building prior to July 1, 1962, and that any expenditures before that date will be paid by the Department of Motor Vehicles. The Board also approved an allotment of \$50,000.00 from the General Emergency Fund to cover the operation and maintenance of the building during the 1963 fiscal year.
- 2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Department of Motor Vehicles, with payment to be made from the funds indicated:

General Construction Loan of 1960 - Item 6 --

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| Aetna Construction Company, for making an opening in the existing Department of Motor Vehicles Building to make possible the transfer of equipment from the old building to the New Headquarters Building and for restoring the construction. (Item 23) | \$ 856.00 |
| Willis D. Witter and Ernest F. Streif, Field Engineers II and I, for allocation for travel and incidental expenses in connection with inspections. (M-11) | 150.00 . |

DEPARTMENT OF PAROLE AND PROBATION:

The Board approved the request of the Department of Parole and Probation, as submitted by Mr. Rennie, for permission to negotiate a three-year fiduciary bond on the employees of that department, in accordance with the recommendation made by the State Auditor. It is understood the cost will be \$107.73 on an annual basis or \$269.93 for three years, as compared to the present cost of \$60.00 annually for but four employees.

DEPARTMENT OF PUBLIC IMPROVEMENTS:

- 1- The Board approved Item M-12-B of the agenda of the Department of Public Improvements relating to a directive contained in the Maryland State Budget for the fiscal year ending June 30, 1963 submitted to the General Assembly in February 1962 (see page 117 of Detail of Operating Budgets):

"CONSTRUCTION SUPERVISION AND INSPECTION

Program and Performance:

This section maintains inspectors to supervise construction on major projects; handles appraisals of fire loss damages, superintends construction work in certain instances where contractual employees and prison labor are used; supervises institution forces in handling emergency repairs and assists in preparing normal repair and maintenance work for bids; prepares and issues monthly copies of construction progress reports. Provision has been made that all positions allocated entirely to field inspection will be financed from General Construction Funds".

To finance the cost of field inspection operations during fiscal year 1963, approval was given by the Board for transfer of General Construction Loan funds as indicated below to "Non-Budget Fund":

\$94,807.00 - Item 28, General Construction Loan of 1958
Construction of Geriatrics Building, 200 bed
(equipment to be requested later) (Eastern
Shore State Hospital)

to be transferred to Budgetary Accounts as follows:

| |
|---|
| \$72,815.00 - Budget Program 11-06.10.00.28-01 - Salaries |
| 17,600.00 - Budget Program 11-06.10.00.28-04 - Travel |
| 4,392.00 - Budget Program 11-06.10.00.28-13 - Fixed Charges (Employer's share of Retirement or Social Security) |

These estimates have been prepared in accordance with budgetary practice. Should there be any unused balances at the end of the fiscal year those balances will be returned to the unallocated balance in Item 28, of the General Construction Loan of 1958. This procedure has been cleared with the State Law Department, State Auditor, Department of Budget and Procurement, Central Payroll Bureau and the State Retirement Systems.

- 2- See: General Emergency Fund, Item 4, Page 415, of these Minutes.

(cont.)

(Department of Public Improvements)

3- The Board approved Item M-12-D of the agenda of the Department of Public Improvements in which reference is made to Item M-8-B of their agenda of August 8, 1960, Item M-13-C of their agenda of December 15, 1960, and Item M-13-C of their agenda of November 13, 1961, whereby approval was granted for the retention of the Maryland Electrical Testing Company, Inc. to perform electrical inspection on construction projects throughout the State at the direction of the Department of Public Improvements. The Board approved the request for authorization to retain this firm through the fiscal year 1963, with the financing of this service to be placed on a similar basis to that outlined in the preceding item for salaried inspection. In this instance the services will be on a contractual basis at a fixed cost per inspection, with no responsibility for retirement, Social Security or travel expense. To finance the cost of this service for the fiscal year 1963 the Board gave its approval for the transfer of funds from the General Construction Loan as indicated below to "Non-Budget Fund":

\$9,000.00 - Item 23, General Construction Loan of 1952

New Chronic Disease and Tuberculosis Hospital, Hagerstown
(Western Maryland State Hospital)

to be transferred to Budgetary Program 11-06.10.00.26-08.

Should there be any unused balance at the end of the fiscal year, that balance will be returned to the unallocated balance in Item 23 of the General Construction Loan of 1952. This procedure has been cleared with the State Law Department, State Auditor, and Department of Budget and Procurement.

EASTERN SHORE STATE HOSPITAL:

1- The Board approved construction Item 6 of the agenda of the Department of Budget and Procurement covering the following expenditures by the Eastern Shore State Hospital:

| | | |
|---|--------|-------------|
| General Construction Loan of 1959 - Item 43 | List 1 | \$3,637.68. |
|---|--------|-------------|

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Eastern Shore State Hospital, with payment to be made from the funds indicated:

1962 Budget Program 10.03.04.03-08 --

| | |
|--|------------|
| B. W. Hovermill Company, for furnishing and installing new floor coverings in the Administration Building. (14-A) | \$2,500.00 |
| The National Engineering Company, for replacement of ashpit walls in No. 1 Keeler Boiler. (14-B) | 423.00 |
| John W. Tieder, Inc., for relocation of 10 yard lights. (26) | 2,921.00 |

General Construction Loan of 1958 - Item 28 --

| | |
|---|-----------|
| Department of Public Improvements, to budgetary accounts as set forth in these Minutes under the Department of Public Improvements, page 413, to finance the cost of field in- spection operations during the 1963 fiscal year. (M-12-B) | 94,807.00 |
|---|-----------|

General Construction Loan of 1960 - Item 48 --

| | |
|--|------------|
| Charles E. Brohawn & Bros., Inc., for construction of Super- intendent's Residence, with acceptance of Base Bid and credit for deletion of porch. (Item 7) | 29,500.00. |
|--|------------|

GENERAL ASSEMBLY:

Mr. Rennie advised the Board that under the present plan for re-apportionment of the Maryland House of Delegates it will be necessary to install 19 additional seats. It will also be necessary to provide for 19 additional names on the electric roll call system in the House of Delegates Chamber. He recommended that this matter be turned over to the Director of the Department of Public Improvements since it is primarily a matter of engineering and construction.

The Board approved this recommendation and instructed Mr. Backhaus to proceed with arrangements to have the necessary work done.

GENERAL EMERGENCY FUND:

1- Upon the recommendation of Mr. Rennie, the Board approved the following allocations from the General Emergency Fund to the agencies indicated, from the 1962 fiscal year:

(cont.)

(General Emergency Fund)

1- Continued:-

State Aviation Commission - \$3,015.00 to pay expenses for the remainder of the fiscal year. (07.12.00.01)

Employees' Retirement System - \$232,627.00 to supplement the present appropriation for the State's Social Security contribution for the 1962 fiscal year. (03.01.00.05)

Bowie State Teachers College - \$4,700.00 to supplement the original appropriation for the current fiscal year due to the fact that fuel requirements exceeded the estimate. (13.04.04.04)

State Tobacco Warehouse - \$14,070.00 to pay expenses of the warehouse for the remainder of the fiscal year. (09.12.00.01)

2- Upon the recommendation of Mr. Rennie, the Board approved the following allocations from the General Emergency Fund to the agencies indicated, from the 1963 fiscal year:

Department of Forests and Parks - \$7,280.00 to cover salary and equipment for a Forest Ranger for Kent County, with the understanding that this man will not be restricted to work in Kent County. The Board was given to understand that there will be three men to cover four counties and they will work all such stations as may require their services under the direction of the State Forester. (09.04.00.02)

Maryland Home Improvement Commission - \$35,000.00 to cover salaries and operating expenses for the 1963 fiscal year. This commission was created by Chapter 133 of the Acts of 1962. (07.45.00.01)

State Office Buildings - Baltimore - \$50,000.00 for the operation and maintenance of the old Department of Motor Vehicles Building, Baltimore, for the 1963 fiscal year. (06.17.00.02)

State Employees Standard Salary Board - \$78,382.00 to supplement the 1963 fiscal year appropriation for selective salary adjustments. (06.08.00.03)

State Law Department - \$15,000.00 to provide for the services of Assistant Attorney Generals on a temporary contractual basis to handle court cases dealing with action against the savings and loan associations which have been investigated by the State Department of Assessments and Taxation. (05.04.00.01)

State Law Department - \$9,104.00 for the salaries of two Principal Stenographers in connection with the work on the building and loan cases, for the 1963 fiscal year. (05.04.00.01)

3- Upon the recommendation of Mr. Backhaus, the Board approved the following allocations from the General Emergency Fund to the agencies indicated, from the 1962 fiscal year:

Maryland Penitentiary - \$2,900.00 additional to supplement the \$2,500.00 allocated by the Board on May 17, 1962, making a total of \$5,400.00 to pay the M. L. Robertson Company for contract for wall reinforcement. (12.01.04.04-08) (Item 29)

Board of Public Works - \$87.00 for Change Order #1 to contract with Henry A. Knott Remodeling Co., Inc. for alterations to third floor area presently occupied by the Print Shop in the Annapolis State Office Building. (06.03.00.19-08) (C-1)

Board of Public Works - \$32.00 for payment of invoice of United States Bronze Sign Co., Inc. for plaque for the Battle Acre Monument. (06.03.00.12-08) (I-1)

4- Upon the recommendation of Mr. Backhaus, the Board approved the following allocation from the General Emergency Fund to the agency indicated, from the 1963 fiscal year:

Department of Public Improvements - \$600.00 additional to supplement the \$1,800.00 allocated by the Board on May 17, 1962, making a total of \$2,400.00 to cover the temporary appointment of four men to assist in bringing up to date the Fire Insurance Coverage Check Lists. (06.10.00.01-08) (M-12-H)

GENERAL PUBLIC JUNIOR OR COMMUNITY COLLEGE CONSTRUCTION LOAN OF 1961:

See: End of these Minutes.

LEASES:

1- The Secretary brought to the attention of the Board a request of the Military Department, dated June 4, 1962, for approval and execution of an Agreement between the Mayor and City Council of Baltimore and the State of Maryland, acting by and through the Military Department. This Agreement authorized the cancellation of a lease, dated March 13, 1957, covering the armory-property at 505 W. Fayette Street, Baltimore, as of December 31, 1962. It is understood that the Baltimore Urban Renewal and Housing Agency is to purchase this property in order to convey it to the University of Maryland for expansion of that institution, and that the Military Department is to build a new armory in the northeast Baltimore Metropolitan Area.

The Board approved this request.

2- Upon the recommendation of the Department of Budget and Procurement, the Board approved execution of the following leases and agreements by the State Agencies indicated:

Maryland State Fair Board - renewal of lease with the Maryland State Fair and Agricultural Society, Inc., as Lessor, covering space in two offices and one conference room on the second floor of the Administration Building, Maryland State Fair Grounds, Timonium, Maryland, effective for a term of one year from July 1, 1962, at an annual rental of \$900.00.

Bureau of Mines - renewal of lease with the Mayor and Commissioners of Westernport, as Lessor, covering space on the second floor of the City Building, Washington Street, Westernport, effective for a term of one year from July 1, 1962, at an annual rental of \$1,500.00.

State Roads Commission - as Lessor, new lease with George R. and Isabelle M. Lynch, as Lessee, covering land on US Rt. 40 east of Frostburg, effective for a term of one year from May 1, 1962, at an annual rental of \$1.00.

State Roads Commission - as Lessor, new lease with Austin M. Almony, as Lessee, covering land on the Baltimore-Harrisburg Expressway, near Parkton, effective for a term of one year from May 1, 1962, at an annual rental of \$28.00.

State Roads Commission - as Lessor, renewal of lease with Wilson A. Heaps, as Lessee, covering land in Pylesville, effective for a term of one year from May 1, 1962, at an annual rental of \$52.00.

3- Mr. Rennie advised the Board of cancellation of a lease between the State Roads Commission, as Lessor, and Charles E. and Mabel S. Janne, as Lessee, covering premises on the west side of Md. Rt. 152, Joppa, Maryland. Incorporated in the lease agreement was an option granting the lessee the right to purchase both the land and improvements at the end of two years for \$16,000.00. This option was exercised and the deed executed by the State Roads Commission on May 15, 1962.

The Board approved this cancellation of lease.

4- The Board approved execution of the following leases which have been negotiated by the State Roads Commission, effective for a term of one month from the dates listed and then to continue on a monthly basis:

| <u>Lessee</u> | <u>Location</u> | <u>Annual Rental</u> | <u>Date</u> |
|----------------------|---|--------------------------|-------------|
| Forrest L. Hawkins | 412 Lehigh St., Cumberland | \$ 504 | 5-1-62 |
| Harry G. Keller | 409 Lehigh St., Cumberland | 672 | 4-1-62 |
| Ronald D. Krause | Premises on RFD 5, Fairgo | 540 | 5-1-62 |
| Vincent A. Lindner | Rear of 635 Balto. Ave., Cumberland | 444 | 5-1-62 |
| Robert Rice | 635 Baltimore Ave., Cumberland | 324 | 5-1-62 |
| Gerald R. Swanger | 472 Central Ave., Cumberland | 540 | 4-1-62 |
| Ralph P. Sears | Premises on east side of Md. Rt. 2, Edgewater | 720 | 5-1-62 |
| Richard G. Corbin | 7032 Windsor Mill Rd., Baltimore 7 | 1,200 | 5-1-62 |
| Joseph H. Gamber | 7018 Windsor Mill Rd., Baltimore 7 | 1,200 | 5-1-62 |
| Elizabeth Richardson | 7016 Windsor Mill Rd., Baltimore 7 | 1,200 | 4-1-62 |
| Vernon K. Groomes | Premises on Md. Rt. 31, near Westminster | 900 | 5-1-62 |
| Albert Redmond | Premises at Md. Rt. 32 and 144, W. Friendship | 300 | 4-1-62 |
| Hyde G. Buller | 9919 Dilston Rd., Silver Spring | 1,080 | 4-1-62 |
| Hazel E. Jackson | 4021 Jones Bridge Rd., N. Chevy Chase | 1,440 | 4-1-62 |
| Harvey O. Brewer | 139 65th St., Maryland Park | 480 | 6-1-62 |
| David Limes | 514 63rd Place, N.E., Washington 27, D.C. | 900 | 6-1-62 |
| Robert L. Mills | Premises on Md. Rt. 34, Boonsboro | 108 | 5-1-62 |
| Donald L. Shank | Premises on Williamsport-Downsville Road, Williamsport | 420 | 5-1-62. |

MARYLAND CHILDREN'S CENTER:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the Maryland Children's Center, payable from the funds indicated:

General Construction Loan of 1960 - Item 88 --

Andrews Nursery of Maryland, Inc., for Change Order #1 to contract approved April 4, 1962 for Planting. (C-11) NOT TO EXCEED \$ 400.00.

MARYLAND HOUSE OF CORRECTION:

1- The Board approved construction Item 4 of the agenda of the Department of Budget and Procurement covering the following expenditures by the Maryland House of Correction:

General Construction Loan of 1960 - Item 94 List 18 \$ 105.75.

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Maryland House of Correction, payable from the funds indicated:

General Construction Loan of 1958 - Item 77 --

Thomas A. Ward, Construction Superintendent, for travel and incidental expenses in connection with inspections. (M-8) \$ 100.00

General Construction Loan of 1960 - Item 94 --

The Land & Simmons Co., for Change Order #1 to contract approved February 13, 1962 for Remodeling and Expansion of Kitchen. Fee is applicable to Green Associates, Inc. (C-17) 1,064.14.

MARYLAND PENITENTIARY:

1- The Board considered the request of Mr. William Horsham, Academic Instructor, at the Maryland Penitentiary, for permission to attend Towson State Teachers College from June 25 through August 3, 1962, from 8:00 a.m. to 12, noon, during duty time at the Maryland Penitentiary. The purpose of this is to acquire additional college credits to qualify Mr. Horsham for a higher classification. The request was submitted through the Department of Correction.

The Board denied this request on the grounds that as a matter of policy employees may not attend schools or colleges during their regularly assigned working hours and remain on the State payroll. The only exception would be where an employee takes annual leave and is charged accordingly.

2- The Board approved construction Item 11 of the agenda of the Department of Budget and Procurement covering the following expenditures by the Maryland Penitentiary:

General Construction Loan of 1956 - Item 101 List 7 \$ 179.88.

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the Maryland Penitentiary, payable from the funds indicated:

1962 Budget Program 12.01.04.04-08 --

The M. L. Robertson Company, for tie-rod wall reinforcement, Annex #2, "C" Dormitory. (Item 29) \$5,400.00.

MARYLAND SCHOOL FOR THE DEAF:

1- The Board approved construction Item 20 of the agenda of the Department of Budget and Procurement covering the following expenditures by the Maryland School for the Deaf:

General Construction Loan of 1960 - Item 102 --

Jay L. Warren, Inc., for auditory training equipment for the New Primary School Building. \$7,034.00.

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the Maryland School for the Deaf, with payment to be made from the funds indicated:

General Construction Loan of 1959 - Item 97 --

Department of Public Improvements, for electrical inspection of the Primary School Building made by Maryland Electrical Testing Company. (M-12-E) CREDIT \$ 50.00+
(Unused balance of allocation approved August 15, 1961.)

MARYLAND STATE REFORMATORY FOR MALES:

1- The Board approved construction Item 12 of the agenda of the Department of Budget and Procurement covering the following expenditures by the Maryland State Reformatory for Males:

General Construction Loan of 1955 - Item 110 List 4 \$ 606.45.

2- The Secretary presented to the Board a request, dated May 14, 1962, received from Mr. James W. Curran, Superintendent of Prisons, for approval of the recommendation of the Board of Correction that the Maryland State Reformatory for Males be named "Maryland Institution for Men"; and that the new correctional facility to be erected in Washington County be given the same name. It was stated that both units would be under the same administrative head.

The Board approved this request, with the provision that it does not imply that the budgets for the two (2) institutions shall be handled as one budget. The determination for budgeting will be based upon the recommendation of the Director of the Department of Budget and Procurement to the Governor.

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Maryland State Reformatory for Males, with payment to be made from the funds indicated:

1962 Budget Program 12.01.05.04-08 --
Engineering Corporation of Baltimore, for emergency repairs
at the Sewage Treatment Plant. (Item 19) \$ 267.10

General Construction Loan of 1959 - Item 93 --
Department of Public Improvements, for electrical inspection
for Improvements to Boiler Plant made by Maryland Electrical
Testing Company. (M-12-E)(Unused balance of allocation ap- CREDIT 60.00+
proved August 15, 1961.)

MARYLAND STATE REFORMATORY FOR WOMEN:

1- The Secretary submitted to the Board a request, dated May 14, 1962, from Mr. James W. Curran, Superintendent of Prisons, for approval to the recommendation made by the Board of Correction at its meeting of May 3, 1962, that the name of the Maryland State Reformatory for Women be changed to "Maryland Institution for Women".

The Board approved this request.

2- The Board approved construction Item 13 of the agenda of the Department of Budget and Procurement covering the following expenditures by the Maryland State Reformatory for Women:

General Construction Loan of 1960 - Item 100 List 11 \$ 777.92.

MARYLAND TRAINING SCHOOL FOR BOYS:

1- The Board approved construction Items 17 and 19 of the agenda of the Department of Budget and Procurement covering the following expenditures by the Maryland Training School for Boys:

| | | |
|---|---------|----------|
| General Construction Loan of 1958 - Item 55 | List 44 | \$ 95.32 |
| Item 55 | List 45 | 179.00 |
| General Construction Loan of 1960 - Item 81 | List 16 | 163.00 |
| Board of Public Works - | | |
| Fire Losses State Property Fund - Item 14 | List 15 | 22.53 |
| Item 14 | List 16 | 43.71. |

2- The Board approved Item M-5 of the agenda of the Department of Public Improvements, relating to the Revocable License between the State of Maryland-Department of Public Welfare, the Board of Public Works and the United States of America-United States Marine Corps, for the use "rent free" of a portion of the Maryland Training School for Boys' property as a field exercising training range for two days per month.

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the Maryland Training School for Boys, with funds payable as indicated:

Henry A. Knott Remodeling Co., Inc., for Renovations to Three
Cottages. (Item 25) \$15,300.00

\$13,800.00 - 1962 Budget Program 11.01.04.04-08
1,500.00 - 1963 Budget Program 11.01.04.04-08.

MARYLAND TUBERCULOSIS HOSPITALS:Henryton State Hospital:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Henryton State Hospital, with funds payable as indicated:

1962 Budget Program 10.01.12.03-08 --

The Fick Bros. Roofing Company, for Sheet Metal Coping Covers on West Extension of Main Hospital Group. (Item 11) \$1,447.00

1963 Budget Program 10.01.12.03-08 --

Blair Brothers, for Change Order #1 to contract approved May 17, 1962 for Stucco Renovation, Waterproofing and Painting on West Extension of the Main Hospital Group and Administration Building. (C-9) 2,428.00.

METROPOLITAN TRANSIT AUTHORITY:

The Comptroller reported to the Board that he was given to understand that the Metropolitan Transit Authority has set up the policy of holding weekly meetings in Executive Session and only one (1) public meeting per month. The Comptroller pointed out that he thought this was a mistake and that all public business should be transacted in public.

The Governor explained that he had consulted with Mr. W. Arthur Grotz, Chairman of the Metropolitan Transit Authority, on this matter and has been advised that while their attorney advised them that they could hold Executive Meetings, they would abide by the general policy of the State wherein all meetings are open to the public.

MILITARY DEPARTMENT:

1- The Secretary brought to the attention of the Board a request of the Military Department, dated June 4, 1962, for approval and execution of an Agreement between the Mayor and City Council of Baltimore and the State of Maryland, acting by and through the Military Department. This Agreement authorized the cancellation of a lease, dated March 13, 1957, covering the armory property at 505 West Fayette Street, Baltimore, as of December 31, 1962. It is understood that the Baltimore Urban Renewal and Housing Agency is to purchase this property in order to convey it to the University of Maryland for expansion of that institution, and that the Military Department is to build a new armory in the northeast Baltimore Metropolitan Area.

The Board approved this request.

2- The Secretary brought to the attention of the Board a request of the Military Department, dated May 10, 1962, for permission to use \$197.00 and \$337.50 from the Board of Public Works-Fire Losses State Property Fund, Item 1, for the payment of invoices of Modern Doors, Inc. and of Howard N. Carter & Sons, Inc., respectively, for work done in making repairs as a result of fire loss to the Fifth Regiment Armory, Room 15 on January 26, 1962 and fire loss to the 104th Tactical-Fighter Squadron on February 9, 1962. The Board approved this request.

3- The Board approved construction Item 8 of the agenda of the Department of Budget and Procurement covering the following expenditures by the Military Department:

| | | |
|---|----------|-----------|
| General Construction Loan of 1956 - Item 12 | List 149 | \$ 156.95 |
| General Construction Loan of 1957 - Item 8 | List 71 | 43.84. |

4- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Military Department, with payment to be made from the funds indicated:

1962 Budget Program 07.03.00.03-08 --

Goslee Roofing & Sheet Metal, Inc., for New Roofing at the Chestertown Armory, with acceptance of Base Bid and Alt. #2, Rejecting Alt. #1. (Item 28) \$7,171.00

C. C. Oliphant and Son, Inc., for Change Order #1 to contract approved November 13, 1961 for New Roofs at Pocomoke City Armory. (C-19-A) 92.40

C. C. Oliphant and Son, Inc., for Change Order #2 to contract approved November 13, 1961 for New Roofs at Crisfield Armory. (C-19-B) 27.50

General Construction Loan of 1957 - Item 8 --

Harry T. Campbell Sons' Corporation, for Change Order #1 approved September 19, 1961 for Construction of Parking Lots, Dundalk Armory. (C-19-C) CREDIT 500.00+ (cont.)

(Military Department)

4- Continued:-

General Construction Loan of 1960 - Item 8 --

N. W. Etzler Co., Inc., for Parking Lot, Highfield Armory. (20-A) \$4,344.50

Hollywood Painting & Decorating Co., for Painting at the 104th Tactical-Fighter Squadron, -Martin Airport. (20-B) 589.00

General Construction Loan of 1960 - Item 10 --

Samuel A. Green, Jr., for examination and certification of title of the Ragonese property for Medical Battalion Armory. (I-11-A) 158.00

Maryland Surveying and Engineering Co., Inc., for topographical survey of the Ragonese property for Medical Battalion Armory. (I-11-B) 796.00

General Construction Loan of 1961 - Item 8 --

J. Russell Hildebrand, Jr., for extension as Inspector with the Construction Division for one year from June 20, 1962. 5,200.00

Employer's Share of Social Security for J. Russell Hildebrand, Jr., for one year from June 20, 1962. (M-9) 162.00.

MISCELLANEOUS:

1- Upon the recommendation of Mr. Backhaus, the Board approved payment in the amount of \$32.00 to the United States Bronze Sign Co., Inc. for a five by ten inch plaque for Battle Acre Monument, with allocation from the General Emergency Fund into the Board of Public Works' Budget Program 06.03.00.12-08, for this purpose.

2- The Secretary presented to the Board a letter from Mr. R. T. Daly, Regional Administrator for the General Services Administrative of the United States Government, which was received by the Governor. Mr. Daly advised that the application submitted under date of December 11, 1961, for the acquisition by the State of Maryland of Blackiston Island, located in the Potomac River near Colton's Point, has been approved for use in connection with the conservation of wildlife pursuant to P.L. 357, 80th Cong. (16 U.S.C. 667b).

A quit claim deed conveying the property from the United States of America to the State of Maryland will be prepared as soon as possible and forwarded to the Governor unless otherwise instructed.

The Board requested the Director of the Department of Public Improvements to handle this acquisition through his Property Acquisition Division. The Board also asked the Director to look into the whole problem of restoration of this facility, with a view toward not only the restoration but suitable ceremonies marking the acquisition by the State.

MONTROSE SCHOOL FOR GIRLS:

1- The Board approved construction Item 9 of the agenda of the Department of Budget and Procurement covering the following expenditures by the Montrose School for Girls:

| | | | |
|---|---------|----|--------|
| General Construction Loan of 1958 - Item 58 | List 88 | \$ | 52.61 |
| Item 58 | List 89 | | 20.65. |

2- The Board approved the request, submitted in Item P-3 of the agenda of the Department of Public Improvements, for permission to purchase the following property for Montrose School for Girls, with payment to be made from the General Construction Loan of 1962, Item 71. Option has been taken on this property in accordance with the approval given by the Board at its meeting of February 13, 1962, for the purchase of the acreage comprising the water supply for Montrose School for Girls:

Charles L. McBride and Caroline C. McBride, his wife, of 1.5 acres, more or less, in the Fourth Election District, Baltimore County, at \$900.00 in fee.

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Morgan State College, payable from the funds indicated:

1962 Budget Program 11.01.05.04-08 --

Colonial Painting Company, for Cleaning, Repairing and Painting 100,000 Gallon Elevated Water Storage Tank. (Item 13) \$2,395.00

1962 Budget Program 11.01.05.04-11 --

Engineering Corporation of Baltimore, for Furnishing and Installing Chemical Feeder Equipment and other work for the Water Treatment Plant, on a Unit Price Basis. (Item 24) 2,500.00 max.

MORGAN STATE COLLEGE:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Morgan State College, payable from the funds indicated:

. General Construction Loan of-1951 - Item 226 --

. Lawrence Construction Co., Inc., for adjustment of existing utilities adjacent to the Alteration and Addition of the Spencer Hall project. Fee applicable to Bonnett and Brandt. (30-B) \$19,601.00

General Construction Loan of 1959 - Item 103 --

Department of Public Improvements, for electrical inspection for President's Residence made by Maryland Electrical Testing Company. (M-12-E) (Unused balance of allocation approved CREDIT 20.00+ August 15, 1961.)

General Construction Loan of 1961 - Item 95 --

To return unused portion of allocation to Donald K. Taylor-Landscapes for the relocation of existing planting materials at Spencer Hall area, authorized May 17, 1962, to the unallocated balance in Item 95. (M-2) 16.50+

Lawrence Construction Co., Inc., for Remodeling Spencer Hall and Addition Connecting Spencer and Carnegie Halls, with acceptance of low bid with deletions totaling \$36,575.00. Fee applicable to Bonnett and Brandt. (Item 30-A) .461,980.00.

NEW CORRECTIONAL INSTITUTION FOR MALES:

1- The Secretary presented to the Board a request, dated May 14, 1962, from Mr. James W. Curran, Superintendent of Prisons, for approval of the recommendation of the Board of Correction that the new correctional facility being erected in Washington County be given the name "Maryland Institution for Men". It was further requested that the Maryland State Reformatory for Males also be given this name. Statement was made that both units would be under the same administrative head.

The Board approved this request, with the proviso that such approval does not imply that appropriations to the two (2) institutions are to be handled as but one budget. Such budgeting of appropriations will be based upon the recommendation of the Director of the Department of Budget and Procurement to the Governor.

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the New Correctional Institution for Males, payable from the funds indicated:

General Construction Loan of 1959 - Item 86 --

Engineering Corporation of Baltimore, for work on the sewage disposal plant of the Reformatory for Males. (Item 4) \$ 516.00

The Herald-Mail Company, for advertisement for solicitation of bids for rough grading at the site for the New Correctional Institution. (I-10-C) 22.70.

PATUXENT INSTITUTION:

1- The Board approved construction Item 10 of the agenda of the Department of Budget and Procurement covering the following expenditures for the Patuxent Institution:

| | | |
|---|---------|-----------|
| General Construction Loan of 1960 - Item 92 | List 23 | \$ 831.70 |
| | Item 92 | List 24 |
| | | 1,551.19. |

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Patuxent Institution, with payment to be made from the funds indicated:

. General Construction Loan of 1957 - Item 95 --

Department of Public Improvements, for electrical inspection for Diagnostic Center made by Maryland Electrical Testing Company. (M-12-E) (Unused balance of allocation approved CREDIT \$ 80.00+ August 15, 1961.)

General Construction Loan of 1961 -

Item 71 --
Automatic Telephone Services, Inc., for Change Order #4 to contract approved December 15, 1960 for Installation of Private Dial Telephone System. Fee to White, Chance and White. (C-18) 107.50

Item 72 --
Seidl, for blueprints required for planning and bidding. (I-14) 26.25.

ROSEWOOD STATE TRAINING SCHOOL:

1- The Secretary advised the Board concerning the following fires which had occurred at the Rosewood State Training School:

May 24, 1962 - Home Economics Section of the School Building - lightning damage.
 May 29, 1962 - Attic of Spastic II Building - damage to motor of attic fan.
 May 30, 1962 - Boiler Room of I Building - damage to window exhaust fan.
 May 31, 1962 - Clothing Room in Basement of Wyatt Cottage - damage to two coats.
 June 2, 1962 - Attic of Spastic I Building - damage from sparks of a blowtorch.

2- The Board approved construction Item 19 of the agenda of the Department of Budget and Procurement covering the following expenditures by Rosewood State Training School:

Board of Public Works -

Fire Losses State Property Fund - Item 8 List 245 \$ 514.77.

3- The Board approved item M-6-B of the agenda of the Department of Public Improvements in which reference is made to Item I-5 of their agenda of February 13, 1962, cancelling an allocation in the amount of \$250.00 against Item 37 of the General Construction Loan of 1958 in connection with-Intercommunication Work to be done by the Industrial Electronics, Inc. The referral to the Board of this item was in error, and the Board approved the request that the item be cancelled in its entirety, with further reference made in Item M-6-A of the agenda of the Department of Public Improvements, for today's meeting.

4- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Rosewood State Training School, with payment to be made from the funds indicated:

General Construction Loan of 1953 - Item 55 --

Department of Public Improvements, for electrical inspection
 for Sound System in School Building made by Maryland Electrical Testing Company. (M-12-A) \$ 30.00

General Construction Loan of 1958 - Item 37 --

To return unused portion of allocation to Industrial Electronics, Inc., for Alterations to Intercommunication System in Bissell Building, authorized November 13, 1961, to unallocated balance in Item 37. (M-6-A) CREDIT 7.48+

General Construction Loan of 1960 - Item 52 --

Enterprise Electric Company of Virginia, Inc., for Change Order #2 to contract approved December 15, 1960 for Fire Alarm System. (C-12) 748.22

General Construction Loan of 1962 - Item 43 --

Raymond Concrete Pile Division, for test borings at the Spastic Building No. 6. (I-7) 396.40

General Construction Loan of 1962 - Item 44 --

Martin Funnel, Engineer, for preparation of plans and specifications for Site Improvements for New Spastic Building No. 6, with fee on a Type "B" basis. (A-1) - - - .

ST. MARY'S SEMINARY JUNIOR COLLEGE:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for St. Mary's Seminary Junior College, with payment to be made from the funds indicated:

1962 Budget Program 13.03.00.04-08 --

Duke & Frazier, for Alterations to Faculty Residence. (Item 27) \$10,400.00 .

SEWAGE TREATMENT PLANT LOAN OF 1957:

1- The Secretary brought to the attention of the Board a request from the State Department of Health, dated May 16, 1962, for permission to revert the following balances to the unallocated balance in the Sewage Treatment Plant Loan of 1957:

Project WPC-MD-32 - Town of Williamsport \$14,875.28
 Project WPC-MD-39 - Anne Arundel County Sanitary Commission 2,413.07.

The Board approved this request.

(cont.)

(Sewage Treatment Plant Loan of 1957)

2- The Secretary brought to the attention of the Board applications which have been submitted to the State Department of Health, under the provisions of Chapter 741, Section 5, of the acts of 1957 and as amended by Chapter 25 of the Acts of 1960, by the agency for allocation of funds, to be payable out of monies appropriated by the said law, to supplement monies provided by the municipality and the United States.

After due consideration of these applications, recommended by the State Department of Health, the Board approved the following allocations, based on the figures submitted by the department:

Commissioners of Oxford - Project WPC-MD-48 - Additional Grant

Oxford Sewerage:-

| | |
|----------------------------|--------------|
| Total Estimated Cost | \$416,295.00 |
| Federal Grant - Additional | 10,376.00 |
| State Grant - Additional | 10,376.00. |

Baltimore County - Project WPC-MD-51

Carney Sewerage:-

| | |
|----------------------|--------------|
| Total Estimated Cost | \$881,100.00 |
| Federal Grant | 61,650.00 |
| State Grant | 61,650.00. |

Dorchester County Sanitary District No. 1 - Project WPC-MD-54

Sewerage in District No. 1:-

| | |
|----------------------|--------------|
| Total Estimated Cost | \$656,893.00 |
| Federal Grant | 76,642.00 |
| State Grant | 76,642.00. |

The Town of Thurmont - Project WPC-MD-59

Thurmont Sewerage:-

| | |
|----------------------|--------------|
| Total Estimated Cost | \$100,000.00 |
| Federal Grant | 25,000.00 |
| State Grant | 25,000.00. |

The City of Cambridge - Project WPC-MD-62

Cambridge Sewerage:-

| | |
|----------------------|--------------|
| Total Estimated Cost | \$100,693.00 |
| Federal Grant | 25,173.00 |
| State Grant | 25,173.00. |

SOUTHERN MARYLAND CHILDREN'S CENTER:

(Formerly the Southern Regional Detention Center)

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Southern Maryland Children's Center, with payment to be made from the funds indicated:

General Construction Loan of 1959 - Item 65 --

| | |
|---|-----------|
| John Winthrop Wolcott, for additional blueprints required for bidding purposes. (I-6) | \$ 339.56 |
| Gardens Blue Print & Photo Print Co., for blueprints required in connection with planning and bidding. (I-14) | 19.20. |

SPRINGFIELD STATE HOSPITAL:

1- The Secretary advised the Board concerning the following fire which had occurred at the Springfield State Hospital:

May 24, 1962 - ignition system of grounds tractor shorted, near Geriatrics Bldg.

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Springfield State Hospital, with payment to be made from the funds indicated:

1962 Budget Program 10.03.06.03-08 --

| | |
|--|-----------|
| Reinhardt Metal Company, for Change Order #1 to contract approved February 13, 1962 for Gutter and Downspout repairs at Epileptic Colony. (C-15-A) | \$ 365.00 |
|--|-----------|

General Construction Loan of 1960 - Item 56 --

| | |
|---|----------|
| Charles J. Cirelli, Inc., for Change Order #2 to contract approved August 15, 1961 for fire escapes and fire doors electrical improvements and central fire alarm system. Fee to Ewin Engineering Corporation. (C-15-B) | 1,477.75 |
|---|----------|

(cont.)

(Springfield State Hospital)

2- Continued:-

General Construction Loan of 1961 - Item 53 --

E. L. Stebbing and Co., Inc., for Acoustic Plaster Ceilings
in Buildings "L-1" and "L-2". (Item 16)

\$37,145.00.

SPRING GROVE STATE HOSPITAL:

1- The Secretary advised the Board of a fire which occurred in the North Main Building, in a closet on Hall 4, Spring Grove State Hospital, on May 23, 1962.

2- The Board approved construction Item 14 of the agenda of the Department of Budget and Procurement covering the following expenditures by the Spring Grove State Hospital:

General Construction Loan of 1960 - Item 62 -List 655A \$ 864.00.

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Spring Grove State Hospital, with payment to be made from the funds indicated:

1962 Budget Program 10.03.07.03-08 --

William F. Zeller Company, Inc., for Re-coating "G" Cottage
Floor. (Item 15-B)

\$2,250.00

General Construction Loan of 1959 -

Item 57 --

Crest Contracting Co., Inc., for Stream Realignment and Culvert
Replacement at the Access Road to the Active Treatment Building. Fee applicable to Robertson and Associates. (Item 22)

41,600.00

Item 58 --

Construction Maintenance, Inc., for Change Order #1 to contract
approved February 13, 1962 for Exit and Exterior Stairs from
the Auditorium. (C-14)

330.50

General Construction Loan of 1961 - Item 58 --

E. L. Stebbing and Co., Inc., for Acoustic Plaster Ceilings in the
Hamilton Building and the White Building. (Item-15-A)

41,141.00.

STATE DEPARTMENT OF EDUCATION:

1- The Comptroller brought to the attention of the Board an article in the Evening Sun on May 26, 1962, relating to the use of television on the ultra high frequency channels in connection with education. The article stated among other things that at present only one channel in Maryland operates on a U.H.F. channel. A claim has been placed on a second channel in Baltimore. The Federal Communications Commission has reserved two other channels for Baltimore, of which "Channel 66" has been reserved for television education. The other eight channels allotted Maryland may be allocated to any qualified applicant.

The Comptroller was concerned that immediate action should be taken on the part of the State lest the channels allotted be used for other purposes.

The Board was advised by Mr. Rennie and Mr. Mester that the State Department of Education is currently working on the problem and although a final decision has not been reached, it is expected in the very near future.

2- Bowie State Teachers College:

a. Mr. Backhaus advised the Board, in agenda Item M-12-G, that all of the work under the following appropriation has been accomplished, acknowledgement has been received, and requested that the unused portion of the completed project be cancelled:

General Construction Loan of 1960 - Item 114

Equipment for New Laboratory School

\$1,038.60.

The Board approved this request.

b. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Bowie State Teachers College, with payment to be made from the funds indicated:

General Construction Loan of 1958 - Item 98 --

The Powers Regulator Company, for emergency repairs to
heating regulator in the Library Building. (I-3)

\$ 79.50

General Construction Loan of 1961 - Item 98 --

Louis J. Otremba, Inc., for Change Order #2 to contract approved
March 16, 1962 for electrical work. Fee, McNeill & Baldwin.(C-5)

244.00.

(cont.)

(State Department of Education)

3- Coppin State Teachers College:

a. Mr. Backhaus advised the Board, in agenda Item M-3-B, of a request for execution of an Agreement between the State of Maryland and the Mayor and City Council of Baltimore relieving the State of any charge for a Minor Privilege Permit for a storm water structure constructed in the right-of-way of Windsor Avenue by the State. Under this Agreement the property will belong to the City of Baltimore and will be maintained by the City.

The Board approved this request.

b. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Coppin State Teachers College, with payment to be made from the funds indicated:

General Construction Loan of 1958 - Item 117 --

To return unused portion of allocation authorized March 14, 1961, to Baltimore Gas and Electric Company for relocation of poles and underground conduit, to unallocated balance in Item 117. (M-3-A) CREDIT \$ 2.30+

General Construction Loan of 1960 - Item 138 --

Baltimore Contractors, Inc., for Change Order #6 to contract approved March 14, 1961 for Construction of Laboratory School. Fee applicable to Tyler, Ketcham & Myers. (C-6) 7.50+

General Construction Loan of 1961 - Item 124 --

Mayor and City Council of Baltimore, covering the abandonment of water supply service to 2100 N. Warwick Avenue. (I-4) 10.00.

4- Frostburg State Teachers College:

a. The Board approved construction Item 15 of the agenda of the Department of Budget and Procurement, covering the following expenditures for Frostburg State Teachers College:

General Construction Loan of 1961 - Item 107 List 63 \$ 796.95.

b. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Frostburg State Teachers College with payment to be made from the funds indicated:

Alexander J. Schute, for Roofing and Sheet Metal Repairs, etc. at Frost Hall. (10-A) \$3,808.55

\$1,600.00 - 1962 Budget Program 13.04.05.04-08

1,479.05 - 1963 Budget Program 13.04.05.04-08

729.50 - Item 113, General Construction Loan of 1959.

General Construction Loan of 1958 - Item 103 --

Humbertson Salvage Co., for Demolition of the Building at 57 Park Avenue, Frostburg. (10-B) 750.00

General Construction Loan of 1961 - Item 108 --

Mary E. Carter, for purchase of 72 Beall Street, Frostburg. (P-2-A) In fee 12,500.00

Harry Wilson, Jr. and Juanita A. Wilson, his wife, for purchase of 219-221 Maple Street, Frostburg. (P-2-B) In fee 11,000.00.

5- Salisbury State Teachers College:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Salisbury State Teachers College, with payment to be made from the funds indicated:

Mecco Engineering Co., Inc., for acceptance of Alternates #1 and #2 of original proposal for alterations and improvements to Mechanical and Electrical Systems in the Main Building. Fee is applicable to Ernest F. Siegel & Associates. (Item 2) \$10,289.00

\$5,170.00 - 1962 Budget Program 13.04.06.04-08

5,119.00 - 1963 Budget Program 13.04.06.04-08.

General Construction Loan of 1961 - Item 114 --

Pritzker & Scherr, Inc., for Change Order #1 to contract approved May 17, 1962, for New Boilers and Auxiliaries for Administration Building. Fee to Harold G. Burrill & Associates. (C-7) CREDIT \$3,500.00+

(cont.)

(State Department of Education)

6- Towson State Teachers College:

a. The Secretary brought to the attention of the Board a request, dated June 1, 1962, from the Towson State Teachers College, for permission to pay expenses incurred by the following persons who were interviewed for positions at the school:

| <u>Name of Candidate</u> | <u>Address</u> | <u>Position</u> | <u>Cost</u> |
|--------------------------|---|----------------------------------|-----------------|
| Lael Kinch | University of Kentucky Lexington, Kentucky | Instructor, Mathematics | \$44.13 |
| Reuben L. Baumgarten | New York, New York | Instructor, Chemistry | 17.49 |
| Marilyn Samii | Fort Thomas, Kentucky | Assistant Professor Education | 36.50 |
| David Swanzy | East Lansing, Michigan | Instructor, Music | 39.82 |
| Total | | | <u>\$137.94</u> |

The Board approved this request.

b. The Board approved construction Items 16 and 21 of the agenda of the Department of Budget and Procurement, covering the following expenditures for Towson State Teachers College:

| | | |
|---|---------|-----------|
| General Construction Loan of 1957 - Item 134 | List 57 | \$ 85.20 |
| General Construction Loan of 1958 - Item 111 | | |
| State Use Industries, Maryland Penitentiary, for desks, chairs and tables for new Laboratory School. | | 9,432.86. |

c. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Towson State Teachers College, with payment to be made from the funds indicated:

| | | |
|---|--|----------------|
| General Construction Loan of 1959 - Item 125 -- | | |
| S. H. Jackson, for connecting the emergency generators and for new electric feeders to Newell Hall and Dining Hall.(Item 3) | | \$7,390.00 |
| General Electric Company, for Change Order #2 to contract approved February 13, 1962 for overhaul of emergency generators obtained from Surplus Property. (C-8) | | 25.00 |
| Reproduction Specialties, for blueprints required in connection with planning and bidding. (I-14) | | 2.40 |
| General Construction Loan of 1960 - Item 128 -- | | |
| The K & S Electric Company, for emergency installation of 225 ampere trip unit in main circuit breaker feeding Van Brocklin Hall. (I-5) | | 54.50 |
| General Construction Loan of 1961 - Item 120 -- | | |
| Department of Public Improvements, for electrical inspection for Remodeling Old Lab School, made by Maryland Electrical Testing Company. (M-12-E) (Unused balance of allocation ap- proved August 15, 1961.) | | CREDIT 185.00+ |
| General Construction Loan of 1962 - Item 133 -- | | |
| Benjamin E. Beavin Company, for preparation of plans and specifications for Construction of New Road to Laboratory School on a type-"B" basis. (A-4) | | - - - . |

STATE EMPLOYEES:

- 1- See: Board of Public Works - Policy)
Commissioners of the State Accident Fund) of these Minutes.
Maryland Penitentiary)

2- The Board approved an extension of sick leave in the following cases:

Comptroller of the Treasury - Mrs. Frances E. Perry, Principal Stenographer, Retail Sales Tax Division, for a period of three months from July 18, 1962. It is suggested that if this employee is unable to return to duty at the end of that time the case be reviewed to determine whether or not additional leave with pay should be granted.

(cont.)

(State Employees)

2- Continued:-

Rosewood State Training School - Mrs. Edith W. Wiley, Telephone Operator II, at the hospital, for a period of three months from July 1, 1962. If this employee is unable to return to duty at the end of that time, it is suggested that the case be reconsidered for a determination as to whether additional leave with pay should be granted.

Towson State Teachers College - Vernon L. McKinney, Chauffeur II, for a period, June 28, 1962 through July 31, 1962. It is understood that this employee will retire from State service on the latter date.

State Roads Commission - Norman Fred Fleming, Highway Maintenance Man, District #77, for the period of three months from May 17, 1962. If this employee is unable to return to duty at the end of that time, it is suggested that his case be reconsidered for a determination as to whether leave with pay should be continued.

STATE OFFICE BUILDINGS - BALTIMORE:

1- The Board approved the recommendation of the Commission on Future Utilization of the Department of Motor Vehicle Building, submitted by Mr. Rennie, that this building, located at Guilford Avenue and 21st Street, Baltimore, be put under the jurisdiction of the Superintendent of the State Office Buildings-Baltimore, as a part of the Baltimore Office Building Complex. It is understood that the Superintendent will take any steps necessary for the protection of the building prior to July 1, 1962, and that any expenditures before that date will be paid by the Department of Motor Vehicles. The Board also approved an allotment of \$50,000.00 from the General Emergency Fund to cover the operation and maintenance of the building during the 1963 fiscal year.

2- Under Item M-1 of the agenda of the Department of Public Improvements there was again presented to the Board the matter of the recommendation of the Art Commission for a suitable art work in the pool on the State Office Building grounds in Baltimore, at an estimated cost of not more than \$50,000.00.

The Board deferred action on this recommendation.

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the State Office Buildings-Baltimore, with payment to be made from the funds indicated:

1962 Budget Program 06.17.00.01-08 --

| | |
|--|-----------|
| Max Greenwald and Sons, Inc., for installation of flashings on the roof of the State Office Building. (Item 1) | \$ 440.00 |
| The American Paving and Contracting Co., for repair of sunken spot in Parking Area. (Item 8-A) | 240.00 |
| H. E. Crook Company, Inc., for replacement of 8" chilled water check valves on two air conditioning units, State Roads Buildings. (Item 8-B) | 760.00 |
| The J. P. Company, for repairs to underwater lighting fixtures in the two pools. (Item 8-C) | 982.00. |

STATE PROPERTY:

Upon the recommendation of the Department of Budget and Procurement, the Board approved the disposal and/or transfer of the following items:

| | |
|--|----------|
| State Auditor - office machine | \$ 45.00 |
| Boys' Village of Maryland - office machine and livestock | 223.18 |
| Civil Defense Agency - scrap | 30.00 |
| Comptroller of the Treasury - office equipment | 294.00 |
| Crownsville State Hospital - motor vehicle, scrap and kitchen equipment | 544.23 |
| Eastern Shore State Hospital - rags | 3.60 |
| State Department of Health - office equipment | 36.00 |
| Department of Mental Hygiene - office equipment | 100.00 |
| Department of Motor Vehicles - office equipment | 1,260.50 |
| Patuxent Institution - farm and laboratory equipment | 551.00 |
| Department of Public Improvements - motor vehicle | 450.00 |
| Public Service Commission - office equipment | 35.00 |
| Department of Public Welfare - office equipment | 235.50 |
| Maryland State Reformatory for Males - farm equipment and scrap | 378.49 |
| State Roads Commission - office and road equipment, motor vehicles and scrap | 8,355.91 |
| Spring Grove State Hospital - livestock, motor vehicles and scrap | 1,526.92 |

(cont.)

(State Property)

| | |
|--|-----------|
| State Tobacco Warehouse - tobacco | \$ 218.30 |
| Maryland Training School for Boys - farm equipment | 192.40 |
| University of Maryland - motor vehicles | 525.00 |
| Water Pollution Control Commission - motor vehicle | 280.00 |

Department of Assessments and Taxation - removal from inventory and junk 7 desks and one chair which are no longer usable and have no resale value.

State Athletic Commission - removal from inventory and junk one swivel chair and desk which are no longer usable and have no resale value.

Department of Budget and Procurement - removal from inventory and junk one 36 x 72" table which has no resale value, and 885 wooden pallets removed from inventory because of their very short life expectancy.

Military Department - removal from inventory and junk several items of miscellaneous equipment at various locations, which are no longer usable and have no resale value.

Commissioner of Personnel - removal from inventory and junk several items of office equipment which are no longer usable and have no resale value.

Department of Maryland State Police - exchange of 130 obsolete Link radio mobile transmitter-receiver units with Mr. Boyd King, General Electric Company dealer at Prince Frederick, Maryland, for 156 General Electric University Model MILA4 weatherproof loud speakers. The mobile radio units have no utility value to the department due to age and not meeting requirements of the FCC standards.

State Department of Public Welfare - removal from inventory for Frederick County Welfare Board of several items of office equipment which are no longer usable and have no resale value.

Unsatisfied Claim and Judgment Fund Board - for inventory transfer of one Fedder water cooler which has been transferred to the Maryland House of Correction.

STATE RECORDS:

The Board approved the following records retention schedules submitted by the Hall of Records, under date of June 4, 1962, under the provisions of Chapter 436, of the Acts of 1953:

City of Rockville, Montgomery County
Mayor and Council M-14

City of Rockville, Montgomery County
Planning Commission M-17.

STATE ROADS COMMISSION:

1- The Secretary brought to the attention of the Board a report dated May 17, 1962, from the State Roads Commission, of cancellation of deed to Michael D. Callahan for a parcel of land in Montgomery County, approved by the Board on February 9, 1962, with the \$150.00 deposit being retained as liquidated damages. This consisted of 0.66 acre of excess land, Contract M-383-1-320, Item 28502.

The Board approved this cancellation.

2- The Board confirmed the approval previously given to the State Roads Commission for the execution of the following deeds to:

Park Forty Corporation, for the remainder of Lots 1 and 11 through 17, inclusive, Block 1, Catonsville Heights Subdivision, Baltimore County, R/W Items 38159 and 36743, Contract B-635-12-420.

Charles E. Janne and Mabel S., wife, for 0.34+ acre of excess land and one-story stucco dwelling in Harford County, R/W Item 40388, Contract H-360-3-420.

William P. Weiss and Joan H., wife, for 3.65+ acres of excess land in Montgomery County, R/W Items 40054 and 40055, Contract M-512-19-320.

Arnolia Methodist Episcopal Church of Baynesville, Inc., for 0.06+ acre of excess land in Baltimore County, R/W Items 26496 and 27786, Contract B-635-6-420.

Baltimore County, Maryland, for two 10' wide easements and rights of way in Baltimore County, R/W Item 34230 and R/W Item 34236, Contract B-635-6-420, containing 2,134+ sq. ft. and 1,173+ sq. ft. respectively, together with two 25' temporary construction strips containing 4,326+ sq. ft. and 2,100+ sq. ft., respectively, required for installation and maintenance of sewers, drains, water pipes, etc.

(cont.)

(State Roads Commission)

2- Continued:-

Edward G. Pickett, Jr. and Martha T., wife, for 0.21+ acre of excess land in Baltimore County, R/W Item 47782, Contract B-697-2-420, and remainder of one-story concrete block and stucco building thereon.

R. F. Sappington & Sons, Inc., for 0.50+ acre of excess land in Frederick County, R/W Item 37734, Contract F-522-5-715.

Lewis H. Thomas and Mary Ann, wife, for 0.37+ acre of excess land in Harford County, R/W Item-39074, and 0.25+ acre of old road bed, Contract H-360-2-420.

Mayor and Town Council of Rock Hall, for 0.08+ acre of excess land in Rock Hall, Kent County, R/W Item 41216, Contract K-210-1X-220.

3- Mr. Rennie advised the Board that someone in the State Roads Commission authorized, on a trial basis, the use of the Telefax service on Western Union telegrams through that department. This service was to have handled all telegrams coming into the State Office Building Complex in Baltimore. This service was apparently not authorized with the knowledge of the Executive Department of the State Roads Commission, the Department of Budget and Procurement, or the Board of Public Works. After several complaints, the service was reviewed by the administrative division of the State Roads Commission, and it was found to be negligible. It was also determined that the facilitation of services to other State agencies has been insignificant. And, in some instances, message security could be jeopardized.

Accordingly, Western Union has been advised by the State Roads Commission to terminate the trial period as of June-15, 1962.

4- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the State Roads Commission, with payment to be made from the funds indicated:

1962 Budget Program 08.01.00.38 (Special Fund) --

| | |
|---|-----------|
| Gardens Blue Print and Photo Print Company, for blueprinting and duplication of specifications for the Bureau of Materials and Research and District No. 4 Office.-(I-13-A) | \$ 149.85 |
| Marie Veditz, for blueprinting and duplication of specifications for the Bureau of Materials and Research and District No. 4 Office. (I-13-A) | 74.25 |
| Raymond Concrete Pile Division, for test borings at the State Roads Commission Garage, Howard County. (I-13-B) | 346.25. |

STATE TREASURER:

The Secretary brought to the attention of the Board the following reports from the State Treasurer covering investment transactions since the last meeting, which reports the Board ordered filed as received:

May 16, 1962

COUNTY HIGHWAY CONSTRUCTION BOND-3RD SERIES-SINKING FUND:
(Exchange of U.S. Treasury 3-5/8% Notes dated May 15, 1962, due February 15, 1966 for the same amount of U.S. Treasury 3% Certificates of Indebtedness which matured May 15, 1962.)
Subscription to \$32,000.00 U.S. Treasury 3-5/8% Notes, (dated 5-15-62), due 2-15-66.

COUNTY HIGHWAY CONSTRUCTION BOND-5TH SERIES-SINKING FUND:
(Exchange of U.S. Treasury 3-5/8% Notes dated May 15, 1962, due February 15, 1966 for the same amount of U.S. Treasury 3% Certificates of Indebtedness which matured May 15, 1962.)
Subscription to \$63,000.00 U.S. Treasury 3-5/8% Notes, (dated 5-15-62), due 2-15-66.

STATE HIGHWAY CONSTRUCTION BOND-SINKING FUND:
(Exchange of U.S. Treasury 3-5/8% Notes dated May 15, 1962, due February 15, 1966 for the same amount of U.S. Treasury 3% Certificates of Indebtedness which matured May 15, 1962.)
Subscription to \$435,000.00 U.S. Treasury 3-5/8% Notes, (dated 5-15-62), due 2-15-66.

(cont.)

(State Treasurer)
May 16, 1962

STATE HIGHWAY CONSTRUCTION BOND-2ND ISSUE-SINKING FUND:
(Exchange of U.S. Treasury 3-5/8% Notes dated May 15, 1962, due February 15, 1966 for the same amount of U.S. Treasury 3% Certificates of Indebtedness which matured May 15, 1962.)
Subscription to \$2,250,000 U.S. Treasury 3-5/8% Notes, (dated 5-15-62), due 2-15-66.
Subscription to \$1,900,000 U.S. Treasury 3-5/8% Notes, (dated 5-15-62), due 2-15-66.

UNSATISFIED CLAIM & JUDGMENT FUND BOARD:
(Exchange of U.S. Treasury 3½% Certificates of Indebtedness dated May 15, 1962, due May 15, 1963 for the same amount of U.S. Treasury 3% Certificates of Indebtedness maturing May 15, 1962.)
Subscription to \$700,000 U.S. Treasury 3½% Certificates of Indebtedness, (dated 5-15-62), due 5-15-63.

STATE OF MARYLAND-GENERAL FUNDS:
(Exchange of U.S. Treasury 3½% Certificates of Indebtedness due May 15, 1963 for the same amount of U.S. Treasury 2½% Bonds due June 15, 1962.)
Subscription to \$1,700,000 U.S. Treasury 3½% Certificates of Indebtedness, (dated 5-15-62), due 5-15-63.

May 24, 1962 UNSATISFIED CLAIM & JUDGMENT FUND BOARD:
Subscription to \$300,000 U.S. Treasury Bills, (dated 5-24-62), due 11-23-62.

May 31, 1962 STATE ROADS COMMISSION-SPECIAL FUND ACCOUNT 11-08.01.00.40:
Purchase of \$5,000,000 U.S. Treasury Bills, (dated 12-28-61), due 6-28-62.

STATE OF MARYLAND-GENERAL FUNDS:
Purchase of \$7,000,000 U.S. Treasury Bills, (dated 5-31-62), due 11-29-62.
Collection and deposit of \$7,000,000 U.S. Treasury Bills, due 5-31-62.

SUPERINTENDENT OF PUBLIC BUILDINGS AND GROUNDS:

1- The Secretary submitted to the Board a recommendation from the F. A. Bartlett Tree Expert Company, dated May 29, 1962, that the "Cambridge Elm" located on the grounds of Government House should be removed as it has become a hazard to life and property.

The Board accepted this recommendation and authorized the Superintendent of Public Buildings and Grounds to proceed with a contract with the F. A. Bartlett Tree Expert Company to have this tree taken down and the stump removed, at a total cost of \$469.00, with funds from the Superintendent's operating budget.

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Superintendent of Public Buildings and Grounds, with payment to be made from the funds indicated:

1962 Budget-Program 06.03.00.19-08 --

Henry A. Knott Remodeling Co., Inc., for Change Order #1 to contract approved March 16, 1962 for Converting Room B-16 in the Annapolis State Office Building. (C-1) \$ 87.00

1962 Budget Program 06.16.00.02-08 --

Pikesville Electric Co., for Change Order #1 to contract approved August 15, 1961 for New Feeder, etc., Hall of Records. (C-2) CREDIT 104.20+

UNIVERSITY OF MARYLAND:

1- The Board approved construction Items 18 and 22 from the agenda of the Department of Budget and Procurement-covering expenditures by the University of Maryland:

| | | |
|--|----------|------------|
| General Construction Loan of 1961 - Item 130 | List 322 | \$1,099.45 |
| Item. 130 | List 327 | 5.80 |
| Miscellaneous Fund 7 - Account #713-3 -- | List 325 | 1,893.10 |
| General Construction Loan of 1961 - Item 140 and | | |
| Miscellaneous Fund 7-Account #713-3 -- | | |
| Metalab Labcraft Division, Norbute Corporation, for laboratory furniture for John Eager Howard Hall. | | 85,745.00. |

(cont.)

(University of Maryland)

- 2- Section 249, Sub-Section (E-2) of Article 77 of the Annotated Code provides that the special fund income of the University of Maryland over and above estimated receipts may only be used with the approval of the Board of Public Works.

The Director of the Department of Budget and Procurement reported to the Board that the Special Fund Revenues in excess of estimates will be exceeded in the instruction program for College Park and are part of the increase resulting from the realization of a full-time equivalent enrollment of 13,158 students as compared to the estimate of 11,666 in the working budget of the University at the beginning of the fiscal year. The excess funds are estimated to be \$90,500.00 and the University of Maryland is requesting approval of a budget amendment setting up \$90,500.00 from Student Fees in an account entitled "Land and Structures", wherein the funds may be used for the cost of constructing the building shell of a new warehouse on the College Park campus. The plans have been reviewed by the Department of Public Improvements and approved. The University of Maryland will act as supervisor of the construction.

The Board approved the use of these funds.

3- University of Maryland - Baltimore:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the University of Maryland-Baltimore, with payment to be made from the funds indicated:

General Construction Loan of 1961 - Item 143 --

Emjay Engineering and Construction Co., Inc., for air conditioning the Research Area on the fifth floor of the Bressler Building, with acceptance of Base Bid less credit for deletions. Fee is applicable to Miller, Schuerholz and Gipe. (Item 9) - \$28,444.00.

4- University of Maryland - College Park:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the University of Maryland-College Park, with payment to be made from the funds indicated:

General Construction Loan of 1960 - Item 145 --

Coleman & Wood, Incorporated, for Change Order #1 to contract approved June 12, 1961 for Construction of Additions to Mathematics and Physics Buildings, and Extension of Van De Graaff Accelerator. Fee applicable to Hall, Ritter & Sprinkle. (Item C-4) \$ 400.13

General Construction Loan of 1961 - Item 136 --

Booth & Somers, Architect, for progress payment for plans and specifications for Education and General Classroom Building. Appointment was approved August 15, 1961. (Item I-2) 8,000.00.

5- University of Maryland - Maryland State College:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Maryland State College, with payment to be made from the funds indicated:

General Construction Loan of 1960 -

Item 154 --

Carl J. Williams and Sons, for Change Order #5 to contract approved June 12, 1961 for Construction of Business Education Building. (C-3-A) \$3,284.84

Item 156 --

Carl J. Williams and Sons, for Change Order #6 to contract approved June 12, 1961 for Construction of Art Education Building. (C-3-B) 2,624.16

General Construction Loan of 1962 - Item 158 --

George, Miles & Buhr, for extension of Architectural appointment on a type "B" Schedule, approved July 13, 1959.(A-2) - - - .

WESTERN MARYLAND STATE HOSPITAL:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for Western Maryland State Hospital, with payment to be made from the funds indicated:

General Construction Loan of 1952 - Item 23 --

Department of Public Improvements, into Budgetary Account 11-06.10.00.26-08, for electrical inspections of construction projects by the Maryland Electrical Testing Company, Inc. Detail is written under Department of Public Improvements, of these Minutes, page 414. (Item M-12-D) \$9,000.00.

WORKMEN'S COMPENSATION COMMISSION:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the Workmen's Compensation Commission, with payment to be made from the funds indicated:

Budget Program 07.08.00.01-08 --

Reproduction Specialties, for blueprints required in connection with planning and bidding on projects. (Item I-14) \$ 36.00.

GENERAL PUBLIC JUNIOR OR COMMUNITY COLLEGE CONSTRUCTION LOANS OF 1961 AND 1962:

1- At its meeting of April 4, 1962, the Board considered the proposed procedure to be followed for the administration of the General Public Junior or Community College Construction Loan of 1961, as submitted by the State Department of Education, and requested that this procedure be modified to include the policy of the Board which was established on March 14, 1960.

The Secretary, today, submitted the revised procedure for the information of the Board, which procedure the Board approved, as set forth below:

"PROCEDURE FOR THE ADMINISTRATION OF THE GENERAL PUBLIC
JUNIOR OR COMMUNITY COLLEGE CONSTRUCTION-LOANS OF 1961 AND 1962

1. Whenever any County or Baltimore City desires to participate in the General Public Junior or Community College Construction Loans of 1961 and 1962, the County or City Board of Education, having determined the need for the construction of junior or community college facilities, shall by Resolution advise the County Commissioners, County Council, or the Mayor and City Council of Baltimore of that need, and request them to file the necessary Petition with the State Board of Education, as required by the Acts. (See Form CCL-1)
2. In support of this request, the local Board of Education shall submit with the Resolution plans for each project it proposes to construct, on forms prescribed by the State Board of Education, with such other information as the County Commissioners, County Council, or Mayor and City Council of Baltimore may require. (See Form CCL-2)
3. Whenever the County Commissioners, County Council, or the Mayor and City Council of Baltimore approve the request of the local Board of Education and wish to apply for a Grant under the Act, they shall file on the prescribed form a Petition with the State Board of Education, to which Petition shall be attached the plan of the local Board of Education as described in Item #2. (See Form CCL-3)
4. Upon receipt of the Petition, the State Board of Education shall make a written finding of fact to the Board of Public Works of Maryland, in the form of a recommendation to that Board, advising which of the requests for financial assistance should be allowed and which denied. (See Form CCL-4)
5. When the Board of Public Works accepts the recommendation of the State Board of Education and ratifies and approves the request for a Grant, it shall certify the approved allocation of funds to the Treasurer of Maryland, with copy to the Comptroller of the Treasury, and at the same time shall advise the State Board of Education of this action.
6. Any funds allocated and paid to the governing body of any County or Baltimore City, under the terms of this Act, shall be kept in a separate account and from time to time said governing body shall submit reports as prescribed by the State Board of Education, showing payments from such funds for public junior or community college construction.
7. The site for each proposed building shall be selected, approved by the Board of Public Works upon the recommendation of the State Superintendent of Schools, through the Department of Public Improvements, and purchased, according to the customary procedure for public school construction.
8. The Architect for the project shall be selected by the appropriate authority of the County or Baltimore City, and his name shall be submitted to the Department of Public Improvements for submission to the Board of Public Works for approval. The appointed Architect shall be under the direct contractual responsibility of the County or Baltimore City, and not of the State.
9. The preliminary plans and sketches for each proposed building shall be recommended by the State Superintendent of Schools to the Department of Public Improvements before final plans and specifications are prepared.

(cont.)

(General Public Junior or Community College Construction Loans of 1961 and 1962)

1- Continued:-

"The final plans and specifications, including all contract documents, shall also be submitted for approval by the State Superintendent of Schools and for review by the Department of Public Improvements.

10. Plans and specifications, including all contract documents, are to be reviewed by the Department of Public Improvements (preliminaries as well as final plans and specifications) for approval in accordance with standards of that Department and in conformity with the State Building Code.

11. The project shall be advertised for bids in the usual trade publications used by the Department of Public Improvements for such purposes. (Dodge Reports, Builders Weekly Guide, Building Congress and Exchange, The Daily Record of Baltimore, and Blue Reports of Washington.)

12. Bids shall be received and publicly opened by the appropriate County or Baltimore City authorities; however, the State reserves the right to have a representative present at the bid openings. The Department of Public Improvements shall be duly notified of the date of bid openings.

13. The appropriate County Agency or Baltimore City shall prepare a tabulation of the bids and submit same to the Department of Public Improvements, with comments and recommendations prior to the award of contract. The bids shall be reviewed by that Department and reported to the Board of Public Works with the comments and recommendations of the County or Baltimore City. The award of contract is subject to the approval of the Board of Public Works.

14. Upon approval of award of the contract by the Board of Public Works, the Department of Public Improvements shall notify the State Department of Education who shall then notify the County Agency or Baltimore City.

15. The Department of Public Improvements is to be furnished by the County or Baltimore City with a copy of the contract, as well as with a copy of any change orders. The contract or any change orders shall be prepared by the County or Baltimore City, or by the Architect.

16. All financial assistance which may be received from the State on account of the General Public Junior or Community College Construction Loans of 1961 and 1962 by the County Commissioners, County Council, or the Mayor and City Council of Baltimore shall be made available for the construction of public junior or community college buildings and facilities, or the acquisition of such real estate or land as may be necessary in connection therewith, in the customary manner in which local funds are made available for public school construction in the particular County or Baltimore City.

17. The State Department of Education shall make arrangements with the Board of Public Works as to the actual mechanics for obtaining State Funds for these projects. Usually the County or Baltimore City will be required to submit to the Board of Public Works, through the State Department of Education, a schedule of proposed payments for the projects.

18. The State Treasurer shall, upon warrant of the State Comptroller, make payment(s) to the County or Baltimore City on proper transmittal list prepared by the State Department of Education. These transmittal lists shall be accompanied by supporting evidence that the County or Baltimore City has contracted for or expended sufficient funds to justify the amount of payment(s) to be made. These payments shall also be based upon the schedule of proposed payments previously submitted by the State Department of Education to the Board of Public Works. The transmittal lists and supporting documents shall be forwarded to the State Comptroller for payment."

2- The Board approved the requests as follows, submitted under the provisions of the General Public Junior or Community College Construction Loan of 1961 (Chapter 373 of the Acts of 1961) and the procedure established for administering this Loan.

a. Upon the recommendation of the State Board of Education and the Department of Public Improvements, agenda Item A-3, the Board approved the use of 18.6 acres of land at 2901 Liberty Heights Avenue, Baltimore, Maryland, by the Board of School Commissioners of the City of Baltimore for the Baltimore Junior College (CC-623).

b. The Board also approved the appointment by the Board of School Commissioners of Baltimore City of the firm of Hopkins and Pfeiffer, Architects, for the preparation of plans and specifications for the proposed Baltimore Junior College Building, for bidding purposes. (Item A-3)

ADJOURNMENT:

There being no further business, the meeting was adjourned.

Leander Huebich, Jr.
Secretary.